



**Victoria Theatre**  
 138 North Main Street  
 Dayton, OH 45402

**Mead Theatre**  
 1 West Second Street  
 Dayton, OH 45402

**PNC Arts Annex**  
 46 West Second Street  
 Dayton, OH 45402

**Rental Rates: (per 8 hour day)** Standard house staff included for a regular single performance

Victoria Theatre:	\$3,462.00	cap 1154
Mead Theatre	\$8,000 min vs. 10% of gross capped @ \$12,000	cap 2325
PNC Arts Annex	\$950 (community rate available)	cap 199
Mathile Theatre	\$1,538.00	cap 150

**\$200.00 for each additional hour after 8 (Victoria Theatre only)**

**Mathile add on with Mead rentals - \$308**

**Rental Rates are doubled on Holidays**

**Ticketing:**

**Box Office Set Up & Staffing**

Victoria Theatre	\$350.00
Mead Theatre	\$450.00
PNC Arts Annex	\$150.00
Mathile Theatre	\$250.00

**Prod. Labor - \$35/hour/man**

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**3.5% credit card fee on walkup sales only**

**Facility Fee (per ticket)**

\$3.00	tickets priced \$25 and higher
\$2.00	tickets price \$10 to \$24.99
\$1.00	tickets priced \$1 to \$9.99

**Group Sales Commission 3%**

**House Staff:**

Victoria Theatre	\$225.00	includes ushers & ticket takers
Mead Theatre	\$450.00	

**Janitorial**

Victoria Theatre	\$250.00
Mead Theatre	\$500.00

**Stagehands**

**Many of our venues are union houses. Estimates available upon receiving rider and technical needs**

**Security:** \$31.00 per man, per hour - 4 hour minimum  
**EMT** \$40.00 per hour - 4 hour minimum  
**Sign Interpretation** \$385 per signer  
**Audio Description** \$99

**Equipment (starts at):**

House Lighting: \$400 per day or \$1,200 per week house lights and sound included in  
Sound \$1,500 per day rent for PNC Arts Annex only  
Wireless Mics \$75 per mic  
Spotlights \$150 per (2 available at both the Victoria and Mead)  
Yamaha C7 (Mead) \$500 plus tuning  
Beckstein (Victoria) \$500 plus tuning  
Projector & Screen \$750  
MACbook Pro \$65

**There is a 15% charge on all outside rentals arranged by VTA**

**Marketing Services:**

Included at no charge Inclusion in at least 1 Ticket Center Stage emailed Calendar of Events  
Inclusion on TCS website [www.ticketcenterstage.com](http://www.ticketcenterstage.com)  
Inclusion on the digital billboard on the Arts Garage  
Inclusion in the TCS rotator slides at the box office and on the website

**Other Marketing services available. Details upon request.**

**Merchandise Rate:** 20% of gross sales if Artist sells  
25% of gross sales if Venue sells  
**If venue is responsible for set up and tear down, there is an additional \$100 fee**

**Broadcast Rates** 50% of Rental rate

# Venue Rental Information Sheet

## Mead Theatre

Rental Rates (per 8-hour day) - \$8,000 minimum, capped at \$12,000

- Standard house staff included for a single regular performance
- Additional fees for Box Office and Production Labor
- A full estimate of costs will be issued with the contract

We must have the following prior to issuing a contract:

- Technical Rider
- W-9
- General Liability Insurance Policy to insure the amount of \$3,000,000.00
- 3 venue/professional references

\*Holds on any requested dates expire after 30 days if a contract is not executed.



# Venue Rental Information Sheet

## Victoria Theatre

Rental Rates (per 8-hour day) - \$3,462.00

- Standard house staff included for a single regular performance
- Additional fees for Box Office and Production Labor
- A full estimate of costs will be issued with the contract

We must have the following prior to issuing a contract:

- Technical Rider
- W-9
- General Liability Insurance Policy to insure the amount of \$3,000,000.00
- 3 venue/professional references

\*Holds on any requested dates expire after 30 days if a contract is not executed.



# Venue Rental Information Sheet

## PNC Arts Annex Theatre

Rental Rates (per 8-hour day) - \$950.00

- Standard house staff included for a single regular performance
- Additional fees for Box Office and Production Labor
- A full estimate of costs will be issued with the contract

We must have the following prior to issuing a contract:

- Technical Rider
- W-9
- General Liability Insurance Policy to insure the amount of \$1,000,000.00
- 3 venue/professional references

\*Holds on any requested dates expire after 30 days if a contract is not executed.

